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### NEW CUSTOMER INFORMATION FORM

White Mountain Process, LLC requires new customers to complete this form.  
If you have any questions please feel free to reach out to us at 508-807-5377.  
Please email the completed form to [sales@wmprocess.com](mailto:sales@wmprocess.com). Thank you for business!

DATE: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_

TITLE: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EXT. \_\_\_\_\_ EMAIL: \_\_\_\_\_

BILL TO ADDRESS:

ADDRESS: \_\_\_\_\_

CITY/TOWN: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

ACCOUNTS PAYABLE CONTACT: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ EXT. \_\_\_\_\_ EMAIL: \_\_\_\_\_

EMAIL FOR SUBMITTING INVOICES: \_\_\_\_\_

TAX EXEMPT:  YES  NO (If sales tax exempt please forward appropriate paperwork)\*

SIGNATURE

PRINT NAME

TITLE

\*As a buyer, you may be required to pay state sales tax on your order, or remit use tax under your state's self-assessment policy. You may be exempt from sales tax if any of the following conditions apply:

- You are a reseller of our products
- You are an end-user and the product shipped to you is directly used in the manufacture of tangible goods
- You are an end-user and your organization will remit sales tax related to this invoice through your state's self assessment process
- You are a tax exempt organization

If any of the above are true, please email your exemption certificate, or a letter indicating the date in which you will self assess to [sales@wmprocess.com](mailto:sales@wmprocess.com).  
Otherwise, White Mountain Process, LLC may assess sales taxes on this order.